

Social Media & Comms Officer



- Generous Salary Packaging
- Part-time – four days a week
- East Perth location
- Initial fixed term appointment with possibility of extension

Gumala Aboriginal Corporation (GAC) works to alleviate poverty and promote self-determination for the Banjima, Yinhawangka and Nyiyaparli people of the Pilbara region in Western Australia.

This is a standalone position offering the opportunity to showcase your passion for and knowledge of social media and communications. Our key target audience is our Traditional Owner membership, based mainly in the Pilbara region of Western Australia.

The role is responsible for internal and external communications, creating content for digital and print communications, liaising across the various departments within the organisation to gather and create content for the Annual Report, annual Member Program Guidelines, quarterly newsletters as well as Facebook, LinkedIn and related media.

Our ideal candidate will have:

- Excellent written and editing skills
- Strong organisational and time-management skills
- The ability to develop strong stakeholder relationships and work as a member of a cross-functional team.
- Demonstrated research skills and the ability to understand and communicate information in a clear and engaging manner.
- Previous experience working with, and an understanding of, issues faced by remote Aboriginal communities will be highly regarded.
- A qualification in Public Relations, Communications and/or Journalism, or relevant experience.
- Competency using Adobe InDesign

To apply for this job: Please send your resumé and covering letter outlining your suitability for the role to jobs@gumala.com.au Applications without a covering letter will not be considered

Aboriginal and Torres Strait Islander are encouraged to apply.

Applications close on **29 May**. However, Gumala reserves the right to close this position before that time. Only candidates who are shortlisted will be contacted.